Internal Quality Assurance Cell (IQAC)
Annual Quality Assurance Report (AQAR)
For the period of 2014-15

NSS COLLEGE MANJERI

MALAPPURAM–KERALA 676122

Accredited by NAAC with Grade B in (2.75) 2013

Submitted to

राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद्

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution

> **NSS College, Manjeri**

1.2 Address Line 1

> **Manjeri College P.O**

Address Line 2

> **Manjeri, 676 122**

City/Town

> Manjeri

State

> Kerala

Pin Code

> 676 122

Institution e-mail address

> nsscollegemji@gmail.com.

Contact Nos.

> 04832766136

Name of the Head of the Institution:

> Dr. G Suresh kumar

Tel. No. with STD Code:

> 04832766136

Mobile: 9495901331

Name of the IQAC Co-ordinator:

Dr. Sreekanthan K.N.

Mobile:

9447457279

IQAC e-mail address:

iqacnsscollegemji@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**

EC/62/A&A/165 dated 05-01-2013

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

1.5 Website address:

nsscollegemanjeri.org

Web-link of the AQAR:

http://nsscollegemanjeri.org/assets/aqar/AQAR2014-15.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	B+	2.75	2.13	2013-2018
2	2nd Cycle				
3	3rd Cycle				
4	4th Cycle				

1.7 Date of Establishment of IQAC :   DD/MM/YYYY   10/06/2013

1.8 AQAR for the year *(for example 2010-11)*   2014-15

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((*for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

   i. AQAR -   2013-14-   20/12/2018
  ii. AQAR-   2014-15   20/12/2018

1.10 Institutional Status

University   State [✓]   Central [ ]   Deemed [ ]   Private [ ]

Affiliated College   Yes [✓]   No [ ]

Constituent College   Yes [✓]   No [ ]

Autonomous college of UGC   Yes [ ]   No [✓]

Regulatory Agency approved Institution   Yes [✓]   No [ ]

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution   Co-education [✓]   Men [ ]   Women [ ]

                     Urban [ ]   Rural [✓]   Tribal [ ]

Financial Status   Grant-in-aid [✓]   UGC 2(f) [✓]   UGC 12B [✓]

         Grant-in-aid + Self Financing [ ]   Totally Self-financing [ ]

1.11 Type of Faculty/Programme
  ✓

    Arts [✓]   Science [✓] Commerce [✓]   Law [ ]   PEI (Phys Edu) [✓]

   TEI (Edu) [ ]   Engineering [ ]   Health Science [ ]   Management [ ]

   Others   (Specify)   .

1.12 Name of the Affiliating University *(for the Colleges)*

University of Calicut

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University   No

University with Potential for Excellence   No   UGC-CPE   No

DST Star Scheme   No   UGC-CE   No

UGC-Special Assistance Programme   No   DST-FIST   No

UGC-Innovative PG programmes   No   Any other (*Specify*)

UGC-COP Programmes   No

2. IQAC Composition and Activities

2.1 No. of Teachers   7

2.2 No. of Administrative/Technical staff   1

2.3 No. of students   0

2.4 No. of Management representatives   1

2.5 No. of Alumni   0

2. 6 No. of any other stakeholder and

 community representatives   0

2.7 No. of Employers/ Industrialists   0

2.8 No. of other External Experts   1

2.9 Total No. of members   10

2.10 No. of IQAC meetings held   4

2.11 No. of meetings with various stakeholders: No. ☐   Faculty ☐ 1

Non-Teaching Staff Students ☐   Alumni ☐   Others ☐

2.12 Has IQAC received any funding from UGC during the year?   Yes ☐   No ☐ ✓

If yes, mention the amount ☐

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. ☐   International ☐   National ☐   State ☐   Institution Level ☐

(ii) Themes ☐

2.14 Significant Activities and contributions made by IQAC

☐

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year

Plan of Action   **Achievements**

June   **June**
☐ Distribute timetables and academic   ☐ IQAC distributed academic calendar to the
calendar to the second and third year degree students.
students and second year Post Graduate   ☐ An Action plan of the College for the entire
students.   academic year was prepared. This was
☐ The teachers submit the teaching plan to   distributed to the departments and various
the IQAC.   forums and clubs so that they could plan
☐ I nvite inputs from every department,   different programmes early in the beginning of
clubs and forums towards the Action Plan of the academic year.
the College for the academic year   ☐ Drafted the Action Plan and submitted it to
☐ Preparation of teachers diary   the College Council for approval.
☐ Invite infrastructural requirements of the ☐Teachers diaries were distributed on time.
departments and library.   ☐ committees are reconstituted by college
☐ Review and compile the proposals from   council

the departments, clubs and forums, and finalise of the Action Plan for the year.
☐ Setting up of an Admission Committee and distributing of guidelines for University admission
☐ Formation various committees and distribution of works
☐ Preparations for Celebration of days
☐Tutorial meetings
☐ Preparation for exhibition
☐Preparations for conducting add on courses
☐Preparations for mentoring system

☐ World environmental day celebrations
☐UGC National seminar and exhibition
☐ Commerce , Botony and English departments started add on courses

July
☐ Giving awareness to the senior students regarding anti-ragging rules.
☐ Admission of first year degree students
☐orientation classes for first year students
☐ Remedial coaching classes
☐ Department library and digital library in association with students and Alumni
☐ Lectures and Talks of eminent scholars
☐ Youth orientation programme
☐ Preparations for awareness programmes
☐ Department visit by IQAC
☐ Distribution of Tutorial records of freshers to the departments by IQAC.

July
☐ Under the monitoring of admission committee, admission to the UG programmes was smooth and transparent. Not a single case of grievance was registered.
☐ Orientation classes conducted for first year students
☐ Conducted remedial Coaching classes
☐ Organized youth orientation programme blood donation programmes
☐ Conducted tutorial meetings

August

☐Organising bridge course for the first year degree students.
☐ Organising general body meeting of PTA.
☐ Conduct first internal examination for the third semester and fifth semester students
☐ Admission to Post Graduate Programmes and organising induction programme.
☐ Preparation of Socio economic profile
☐ Preparations for sports and arts festivals and zonal competitions
☐ Preparations for club activities such like inaugurations and exhibitions
☐Preparation for UGC National Seminar
☐ Organise orientation programme for the entire teaching staff

August

☐ conducted bridge courses for first year degree students by all departments
☐ PTA General Body was convened and the Executive Committee was constituted.
☐Registers and files distributed for tutorial system
☐ conducted internal examination for third and fifth semester
☐Prepared Socio economic profile of students
☐ Departments conducted Lectures and Talks of eminent scholars
☐ Conducted awareness programmes for students

September

September

☐ Preparation college union election
☐ First Internal for the First semester Degree students
☐ Organising remedial class for the slow learners.
☐ Impart guidance to the departments regarding the submission of proposal for Seminars, Minor/Major projects.
Preparation for Onam celebration
☐ Arrange NET coaching classes for the post graduate students.

☐ Remedial Classes were started for the academically weaker students.
☐ elected college union members
☐ conducted First Internal for the First semester Degree students
☐ Onam celebrations

October

☐ Organise class-wise PTA meetings
☐ Second internal for the third semester and fifth semester degree students

October

☐ IQAC visited all the departments, assessed adherence to the guidelines given and reviewed the maintenance of records.
☐ PTA meetings for all the UG classes were successfully conducted. Feedback on curriculum, infrastructure and academic ambience were taken from the parents.
☐Zoology department conducted programmes on wild life week celebration
☐History conducted UGC National seminar

November
☐ Celebration of days
☐ Second Internal examination for the first semester degree students.
☐ Submitting the proposals for Seminars, Minor/Major projects to the UGC.
☐ planning for world bird watching day celebration
☐ planning for association inauguration

November
☐Keralapiravi celebrations – thanima
☐ NET/JRF coaching classes arranged.

December

☐NSS Camp orientation
☐Preparation for inter college and intra college arts festival
☐Extension programme

December

☐ NSS Camp
☐ department library and digital libraries are maintained in English , Zoology and Commerce
☐English conducted UGC National seminar
☐Extension programme

January

☐ Monitoring the academic events of the Departments.
☐ First internal examination for the Second, fourth and sixth semester Degree students and PG students.
☐ Planning for workshops
☐ Planning for Alumni meetings
☐ Planning for extension work- women empowerment programmes

February
☐ Elicit feedback on teaching and learning from the students.

March
☐ Constitute audit teams for conducting academic audit and green audit and work out the details and modalities for the same.
☐ Second internal examination for the second, fourth and sixth semester Degree students and PG students.
☐ Collect Institutional feedback from the final year students, analyse the feedback and report the findings to the College Council.

January

☐ Ensured the conduct of the academic/co-curricular programmes of the departments without affecting the regular class.
☐ Conducted workshops

February

☐ Ujwala – Street play

March
☐ IQAC gave guidelines to the departments to update their documents and prepare them for the upcoming Academic Audit under its supervision.
☐ Achievements in Inter zone arts and sports competitions
☐ Women empowerment programmes

* Attach the Academic Calendar of the year as Annexure.

2.15 Whether the AQAR was placed in statutory body   Yes [✓]   No [ ]

Management [✓]   Syndicate [ ]   Any other body [ ]

Provide the details of the action taken

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD				
PG	**3**			
UG	**8**			
PG Diploma				
Advanced Diploma				
Diploma				
Certificate	**3**			
Others				
Total	**14**			

Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
     (ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**8**
Trimester	
Annual	

1.3 Feedback from stakeholders*   Alumni ☐   Parents ☐   Employers ☐   Students ☑
     (On all aspects)

     Mode of feedback   : Online ☑   Manual ☐   Co-operating schools (for PEI) ☐

*Please provide an analysis of the feedback in the Annexure

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

> Yes

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of
permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
47	36	11		

2.2 No. of permanent faculty with Ph.D.

16

2.3 No. of Faculty Positions
Recruited (R) and Vacant (V)
during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
5									

2.4 No. of Guest and Visiting faculty and Temporary faculty

5					

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	7	13	5
Presented papers	4	31	4
Resource Persons	1	4	4

2.6 Innovative processes adopted by the institution in Teaching and Learning:
Innovative processes adopted by the institution in Teaching and Learning:

1. **Field visit**

2. **Use of ICT in teaching learning**

3. **Conduct of Invited Lectures**

4. **Research article based Seminar presentation**

5. **Providing various facilities like e-notes, webinars etc and using a smart class approach**

6. **Group discussion on topic of general interest**

7. **Teach one each one practice initiated by the English department.**

2.7 Total No. of actual teaching days
during this academic year

171

2.8   Examination/ Evaluation Reforms initiated by
       the Institution (for example: Open Book Examination, Bar Coding,
       Double Valuation, Photocopy, Online Multiple Choice Questions)

   1.   One centralised Internal examination were conducted for all programmes
   answer papers were evaluated by the course teachers and the valued script were
   distributed for the students verification. One copy of mark list was displayed at
   department notice board and another was handed over to the Principal.
   2.   One more internal examination was conducted by the concerned
   department
   3.   Open book examination conducted
   4.   Peer evaluation was conducted

2.9   No. of faculty members involved in curriculum
       restructuring/revision/syllabus development

7		

       as member of Board of Study/Faculty/Curriculum Development workshop

2.10 Average percentage of attendance of students

82

2.11 Course/Programme wise

distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BA Functional English	25	36	44	20		100
BA History	34		79	3	6	88
B.Com Finance	49	16	64	14		94
BSc Zoology	28	11	75	4		90
BSc Physics	26	4	4	54	4	66%
BSc Plant Science	25	56	36	4		96
BSc Chemistry	23	17	44	30		91
BSc Mathematics	24		29	25	17	71
M.Com.	13	15	62	15		92
M.A. History	12		92	8		100
MA. English	12	8	58	17		83

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

 Review meetings

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	6
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	6
Faculty exchange programme	
Staff training conducted by the university	
Staff training conducted by other institutions	
Summer / Winter schools, Workshops, etc.	
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled	Number of positions filled temporarily

			during the Year	
Administrative Staff	**10**	**9**	**4**	**2**
Technical Staff			**2**	

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

> Research forum activities

3.2   Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number				
Outlay in Rs. Lakhs				

3.3   Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number		**5**	**8**	
Outlay in Rs. Lakhs		**3.5**	**11.88**	

3.4   Details on research publications

	International	National	Others
Peer Review Journals	**1**	**7**	
Non-Peer Review Journals		**7**	
e-Journals			
Conference proceedings		**3**	

3.5 Details on Impact factor of publications:

Range [   ]   Average [   ]   h-index [   ]   Nos. in SCOPUS [   ]

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	**3**	**UGC**	**11.88**	**8.69**
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects *(other than compulsory by the University)*				
Any other(Specify)				
Total				

[   ]

3.7 No. of books published   i) With ISBN No.   **3**   Chapters in Edited Books   **2**

ii) Without ISBN No.   [   ]

3.8 No. of University Departments receiving funds from

UGC-SAP [   ]   CAS [   ]   DST-FIST [   ]

DPE [   ]   DBT Scheme/funds [   ]

3.9 For colleges   Autonomy [   ]   CPE [   ]   DBT Star Scheme [   ]

INSPIRE [   ]   CE [   ]   Any Other (specify) [   ]

3.10 Revenue generated through consultancy   [   ]

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number		2	1		2
Sponsoring agencies		UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons   **7**

3.13 No. of collaborations   International [   ]   National [   ]   Any other   **6**

3.14 No. of linkages created during this year   [   ]

3.15 Total budget for research for current year in lakhs :

From Funding agency [   ]   From Management of University/College [   ]

Total [   ]

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions   received by faculty and research fellows
    Of the institute in the year

Total	International	National	State	University	Dist	College

3.18 No. of faculty from the Institution
    who are Ph. D. Guides

2

and students registered under them

8

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF [   ]   SRF [   ]   Project Fellows [   ]   Any other [   ]

3.21 No. of students Participated in NSS events:

University level [100]   State level [   ]

National level [   ]   International level [   ]

3.22 No. of students participated in NCC events:

University level [71]   State level [7]

National level [   ]   International level [   ]

3.23 No. of Awards won in NSS:

University level [   ]   State level [   ]

National level [   ]   International level [   ]

3.24 No. of Awards won in NCC:

University level [1]   State level [   ]

National level [40]   International level [   ]

3.25 No. of Extension activities organized

| University forum | | College forum | 1 |
| NCC | 3 | NSS | | Any other | |

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Ujwala Street play
Blood donation

Criterion – IV
4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	19.59494	0		19.59494
Class rooms	30	3(rebuild)		30
Laboratories	7	0		7
Seminar Halls	1	0		1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	23	0		23
Value of the equipment purchased during the year (Rs. in Lakhs)	2.47	0		2.47
Others				

4.2 Computerization of administration and library

- **Office**
- **Library**
- **Admission procedure**

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	22792	1531541	280	60626	23072	1592167
Reference Books	965	387341	53	20107	1018	407448
e-Books	-	-	-	-	-	-
Journals	-	-	-	-	-	-
e-Journals	-	-	-	-	-	
Digital Database	-	-	-	-	-	-
CD & Video	124	8660	-	-	124	8660
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	54	1	10	0	1	8		
Added	0	0	0	0	0	0		
Total	54	1	10	0	1	8		

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

INTERNET ACCESS

4.6 Amount spent on maintenance in lakhs :

i) ICT

0

ii) Campus Infrastructure and facilities

0

iii) Equipments

7.38

iv) Others

0.17

Total :

7.55

Criterion – V
5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

Conducted coaching classes
Remedial classes

5.2 Efforts made by the institution for tracking the progression

Directed to open input output files

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
802	**75**		

(b) No. of students outside the state

0

(c) No. of international students

0

Men
No	%
307	**35**

Women
No	%
570	**64.9**

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
376	**122**	**16**	**353**	**6**	**873**	**382**	**127**	**13**	**348**	**7**	**877**

Demand ratio   Dropout %   3.99

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

NET Coaching conducted by the PG Department of Commerce

No. of students beneficiaries

1

5.5 No. of students qualified in these examinations

NET [1]   SET/SLET [ ]   GATE [ ]   CAT [ ]

IAS/IPS etc [ ]   State PSC [ ]   UPSC [ ]   Others [ ]

5.6 Details of student counselling and career guidance

Conducted programmes

No. of students benefitted [ ]

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

Women empowerment programme

5.9 Students Activities

5.9.1   No. of students participated in Sports, Games and other events

State/ University level [2]   National level [ ]   International level [ ]

No. of students participated in cultural events

State/ University level [30]   National level [1]   International level [ ]

5.9.2   No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level | 1 | National level | | International level | |

Cultural: State/ University level | | National level | 1 | International level | |

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	8	8,000
Financial support from government	38	2,86,000
Financial support from other sources	8	12,000
Number of students who received International/ National recognitions		

5.11   Student organised / initiatives

Fairs   : State/ University level | | National level | | International level | |

Exhibition: State/ University level | | National level | | International level | |

5.12   No. of social initiatives undertaken by the students | |

5.13 Major grievances of students (if any) redressed: _____

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

VISION

To be vibrant and innovative centre for education, to equip students with knowledge and skills in their chosen stream, inculcate values, identify latent talents, provide opportunities to realise their full potential and make them enlightened.

MISSION

- To provide academic programmes, services, facilities and technologies within the realm of the curricula of the affiliating university, that offers diverse opportunities for learning.

- To constantly update academic and management practices towards total quality management and promotion of quality in all aspects.

- To create and acquire relevant knowledge along with skills and global competencies and disseminate the same among students.

- To promote national integration, human rights, gender equity, eco-consciousness and universal brotherhood.

- To uplift the society disadvantaged sections through inclusive practices.

6.2 Does the Institution has a management Information System

Yes

6.3 Quality improvement strategies adopted by the institution for each of the following:

    6.3.1   Curriculum Development

Involvement of Board of Studies members and other faculty members in syllabus revision

6.3.2   Teaching and Learning

Orientation, remedial teaching, Add-On course, WWS SSP, and NET coaching for PG students

6.3.3   Examination and Evaluation

Regular class test, centralised examination and evaluation at the college level, external examination, participation in CV Camp, evaluation of answer scripts, project evaluation and viva-voce, seminar reports and assignments

6.3.4   Research and Development

- Minor research projects
- Guideship
- Presentation and publication of research papers

6.3.5   Library, ICT and physical infrastructure / instrumentation

- Centralised and department library system
- Computer and language lab
- Well equipped science lab

6.3.6   Human Resource Management

Anti- ragging cell, Grievance cell, career guidance cell, Women cell, Students counselling sell, training and development programme and recruitment of adhoc staff

6.3.7   Faculty and Staff recruitment

Recruitment via management as per the norms of University of Calicut and Government of Kerala

6.3.8   Industry Interaction / Collaboration

Nil

6.3.9   Admission of Students

> Centralised admission process conducted by
> University of Calicut

6.4 Welfare schemes for

Teaching	Canteen, co-operative store, and PTA scholarship
Non teaching	
Students	

6.5 Total corpus fund generated

> Nil

6.6 Whether annual financial audit has been done

> Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	no	-	-	-
Administrative	yes	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes

> No

For PG Programmes

> No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

> Continuously updating syllabus and examination patterns at par with UGC norms

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

> Nil

6.11 Activities and support from the Alumni Association

- Functioning of Department wise Alumni

- Contribution of alumnis' in the form of books and financial aids

- Conducting motivational class by eminent alumnies

6.12 Activities and support from the Parent – Teacher Association

- PTA meeting at regular interval

- PTA awards for academic excellance

- Active involvement of PTA for academic and infrastructure development

6.13 Development programmes for support staff

Nil

6.14 Initiatives taken by the institution to make the campus eco-friendly

- Campus cleaning activities

- Planting saplings

- Awareness classes

Criterion – VII

7. <u>Innovations and Best Practices</u>

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

> Introduced IT related inter active classes and talks
>
> Movie screening of world classical films
>
> Organic farming

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

> **Conducted Micro scale experiments to save ecology and economy**
>
> **Ethnic exhibition titled thanima**

Provide the details in annexure (annexure need to be numbered as i, ii,iii)

7.4 Contribution to environmental awareness / protection

> **Talk on Western Ghats via AIR**
>
> **Soil conservation campaign**

7.5 Whether environmental audit was conducted?   Yes [√]   No [   ]

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

8. <u>Plans of institution for next year</u>

> **Try for National regional seminars and lecture series**
>
> **Feed back to be collected from shake holders**

Name _____   *Name _____*

_____   _____

Signature of the Coordinator, IQAC   *Signature of the Chairperson, IQAC*

_____***_____

Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

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